

Jefferson County Board of Health
Meeting Minutes – Wednesday, January 16, 2013
Jefferson County Health Department Conference Room
1541 Annex Road Jefferson, WI. 53549

Call to Order

E. Morse called the meeting to order at 1:06 p.m.

Roll Call/Establishment of a Quorum

Quorum established.

Board Members Present: Ed Morse, Chair; Dick Schultz, Vice-Chair; John McKenzie; Dr. Don Williams

Board Member Absent: Marie Wiesmann

Staff Present: Gail Scott, Director; Diane Nelson, Public Health Program Manager; Marc Schultz, Environmental Specialist; Sandee Schunk, Clerical/Recorder

Guest Present: John Molinaro, County Board Chairman

Certification of Compliance with Open Meeting Law

Meeting was properly noticed.

Review of the Agenda No changes requested.

Public Comment None

Approval of September 19, 2012 Board Meeting Minutes

Motion made by D. Schultz to approve the minutes as written; second by J. McKenzie; motion carried.

Communications None

Financial Report

Income Statement

G. Scott reviewed the “Statement of Revenue and Expenditure Report” for 01/01/12 – 11/30/12.

G. Scott reported the WIC grant for 2012 may have a minimal amount of funding not spent. Final expenses had not posted to date.

J. Molinaro discussed the County is to standardize the receipt of donations. G. Scott explained that donations received for the installation of new car seats are used to purchase more car seats.

Motion made by Dr. D. Williams to approve the financial report; second by D. Schultz; motion carried.

Operational Update of the Environmental Health Program

M. Schultz reported they have been busy working with the recall of 2,500 pounds of raw ground beef sold at Glenn’s Market in Watertown. There were three reported cases of E-coli from raw burger consumed between 12/22/12 and 01/04/13 and sold out of the retail case at the market. No hospitalizations were reported. The USDA was conducting an inspection with an ongoing investigation.

G. Scott reported on a complaint in the Hubbleton/Waterloo area regarding a building that was reported to be unsafe with risk of collapse and black mold present. It was to be followed up on by Phil Ristow of Corporate Counsel and referred to the appropriate municipality.

M. Schultz reported they have been busy with annual inspections; education on radon gas during “Radon Action Month”; free radon kits are given out at the Jefferson County and Watertown Health Departments while supplies last.

Public Health Preparedness

Capabilities Assessment and Training

G. Scott reported that the capabilities assessment has been completed.

G. Scott reported that the Health Department is currently working on training in communication plans and emergency operations.

G. Scott reported that most Health Department staff went to E-Sponder training in Madison or Franklin. The trainer will come to the Health Department to set up the use of the E-Sponder system in the future. This system allows authorized users to log into an event via internet for communication during an emergency with a secure log in.

2012 Exercise

G. Scott reported the 2012 Preparedness exercise was completed with the Dodge County and the City of Watertown at the Dodge County Emergency Operations Center (EOC) in Juneau with functional exercise for a mock Anthrax release. Participants practiced assessing antibiotic needs of “paper” clients coming through the clinic with through-put time recorded.

G. Scott reported she attended a waste water treatment plant exercise in Fort Atkinson with M. Schultz and H. Hisel. The exercise was based on a mock fire at the old Highsmith building which caused a water main break in front of the Fort Memorial Hospital. Multiple fire departments, the DNR, police and Fort City Utility workers were present.

G. Scott reported that in May 2013, a regional communication exercise (SIMCOM) will be held at the Jefferson County Fair Park.

Public Health Program and Review of Statistics

Communicable Disease Cases Reported

D. Nelson reported that statewide there were 6,200 reported cases of Pertussis as confirmed/probable with 50 cases in Jefferson County.

Dr. D. Williams reported that the Tdap (Tetanus, Diphtheria and Pertussis) vaccine efficacy is being questioned as the newer vaccine does not seem to have the immunity as long and it is possible the Tdap may have to be given more frequently. It has been reported that many of the Pertussis cases were in people that had been immunized in the past.

G. Scott reported more education needs to be done on the need for Tdap immunizations.

D. Nelson reported flu outbreaks have been reported in senior facilities in Jefferson County. The current flu vaccine is reported to be 60% effective with only 30% of the general public being vaccinated. Confirmed cases of Influenza A were being reported earlier this year in comparison to past years.

Bureau of Transportation Car Safety Seat Grant

G. Scott reported that a \$4,000 WI. Department of Transportation Bureau of Transportation Safety (BOTS) was received for 2013.

Dr. D. Williams requests that the area hospitals be made aware of the car seat availability for families that qualify for a free car seat.

D. Nelson reported that Molina HealthCare Insurance Company donated 20 portable cribs for the “Cribs for Kids” safe sleep environment campaign. The Child Death Review Team (CDRT) has reviewed cases of unsafe sleep related deaths.

Interstate Postgraduate Medical Association Immunization Grant

G. Scott reported the \$15,000 grant was received and will be used to fund the Immunization Symposium scheduled on January 29, 2013 at the Central Coast Restaurant in Fort Atkinson. Dr. Gregory Poland, a well known expert on immunizations from the Mayo Clinic will be the guest speaker.

G. Scott reported that an additional grant has been applied for to promote adult immunizations for Tdap; HPV; Influenza; Shingles, etc.

Infrastructure Mini-Grant

G. Scott reported on a \$5,000 grant that was applied for through the Center for Disease Control (CDC) and Prevention. The grant will be used to update policy and procedures with one quality improvement plan for accreditation. Human Resources will provide customer service training for County employees.

G. Scott also reported that a \$105,000 grant through the Susan G. Komen Fund was applied for with Fort HealthCare as the fiscal agent. Fort HealthCare will match the costs by accepting the Medicare reimbursement rate for breast cancer screenings provided. A coordinator would be hired to increase breast cancer education, screenings, diagnostics and treatment. The grant was applied for last year but was not awarded but the Health Department and Fort HealthCare were encouraged to submit another proposal. The grant recipients will be announced in March 2013.

Personal Care Program and Review of Statistics

G. Scott reviewed the statistical hand out in the packets.

Bad Debt Report

G. Scott requested that the Board consider the approval of adjusting two delinquent accounts (\$1,887.00 and \$340.00) off the Personal Care Program patient ledgers as bad debts. Both private pay accounts have carried the balances since 2010. Phil Ristow, Corporation Counsel, was involved in attempts to collect the larger account. Should payments be received in the future, they can still be posted to the accounts and the adjustment reversed. *Motion by D. Schultz to authorize the Accounts Receivable adjustments as requested; second by Dr. D. Williams; motion carried.*

Director's Report

G. Scott reported her Director's report can be reviewed in the packet.

Report on Building Safety & Alerting System

G. Scott reported that the building safety and alerting system (WAVE) is installed and activated in the Human Services/Health Department/Lueder Haus buildings. Alert buttons are being set up in various rooms in the buildings. Should the alert be activated, staff will be notified by a cell phone text and/or e-mail. The alert will also go to 911 Dispatch and the Jefferson Police Department. Keypad locks are being placed on doors with more doors locked to the general public. Some doors will have employee card swipe access. Last Friday, a situation escalated at the Lueder Haus and the alerting system was activated by an employee. The system does not have an "all clear" function at this time to notify staff that the area is deemed safe to return to. This function will be worked on.

Status of Rock River Free Clinic and Community Dental Clinic

G. Scott reported the Free Clinic has a Board meeting scheduled tomorrow (January 17, 2013).

G. Scott has been asked to write a grant to the United Way on behalf of the Free Clinic.

G. Scott reported that the full time dentist may be leaving the Community Dental Clinic. The clinic is not taking appointments at this time until they know the status of the paid dentist position. Patients are currently booked out 2 – 3 months. Dr. Turley has volunteered to work 2 days per week and other dentist volunteers will help out as needed.

G. Scott reported she has completed the 2012 annual report for the community Dental Clinic. During 2012, 5,000 patients were served with over 14,000 dental procedures. Patients are screened to meet a financial guideline or present an active Medicaid card.

Next Meeting Date/Time/Agenda Items: March 20; May 8; July 17; September 18; November 20, 2013.

Next meeting will be held on Wednesday, March 20, 2013 at 1:00 p.m. in the Health Department Conference Room.

Adjourn

D. Schultz motioned to adjourn at 2:12 p.m.; second by J. McKenzie; motion carried.

Respectfully submitted;
Sande Schunk - Recorder